Institute of Art, Design + Technology Dún Laoghaire

Programme Validation Report
Certificate Digital Post Production
January 2023

Programme Validation Report for:

Principal Programme:

Certificate Digital Post-Production

[Level 9, 10 ECTS]

Date of Panel: 27 January 2023

Date of Report: 10 February 2023

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Part 1 Introduction

1.1 Evaluators

Name	Role	Affiliation
Frances O'Connell	Chair	Vice President Student Education and Experience, TUS
Michael Kiely	Academic Expert	Audio, Video and Motion Graphics Lecturer, TUS / Limerick School of Art + Design
Mike O'Callaghan	Academic Expert	Lecturer in Animation, University of Ulster
Vanessa Robinson	Industry Expert	Creative Producer and Owner, Littlemoon Studios

1.2 Overall Recommendations

Provider Name	Dun Laoghaire Institute of Art, Design + Technology (IADT)
Date of Site Visit	Friday, 27 January 2023
Date of Report	08 February 2023

Principal Programme	Title	Certificate in Digital Post-Production
	Award	Special Purpose Award
	Credit	10 ECTS
	Recommendation Satisfactory OR Satisfactory subject to proposed conditions OR Not Satisfactory	Satisfactory
Embedded Award	Title	N/A

1.3   Principal Programme

Names of Centres where the programmes are to be provided	Maximum Number of Learners (per centre)	Minimum Number of Learners
Dun Laoghaire Institute of Art, Design + Technology (IADT)	20	12

Enrolment Interval (normally 5 years)	Date of First Intake	Spring 2023
	Date of Last Intake	January 2028
Maximum number of annual intakes	3	
Maximum total number of learners per intake	20	
Programme duration (months from start to completion)	Over one term (maximum 15 weeks)	
Target learner groups	The **Certificate in Digital Post-Production** is for learners working in the film and media industries who wish to upskill or reskill in digital compositing methods.	
Approved countries of provision	Ireland	
Delivery mode – Full-time/Part-time	Part-time	
The teaching and learning modalities	On-line (synchronous and asynchronous), classroom and studio-based practical sessions, independent learning, group presentation.	
Brief synopsis of the programme (eg who is it for, what is it for, what is involved for learners, what it leads to)	The **Certificate in Digital Post-Production** supports learners employed in the film and media industries to upskill and reskill in digital compositing methods. The **Certificate in Digital Post-Production** requires learners to participate in practical workshops, seminars, and tutorials so that they may critically engage with learning that supports the acquisition of enhanced competencies, knowledge and skills in digital compositing	

Summary of specifications for teaching staff	WTE[1]	Qualifications and Experience
	0.1	The Certificate coordinator lead should be qualified to at least or equivalent *level 9 qualification* and with a relevant Third Level Teaching and Learning qualification and/or equivalent relevant and comparable professional experience.
	0.33	This module requires teaching staff to have an expertise in digital post-production compositing techniques, software and hardware. Staff should have 5 years' experience of film/media production practice to enable students to develop knowledge of technical, artistic, and production processes as they relate to digital compositing.

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[1] WTE is the whole-time equivalent number. The number 1 indicates a full-time person fully dedicated to the programme or a number of people whose time combined equals a full time person.

Summary of specifications for the ratio of learners to teaching staff	Staff to Learner Ratio	Learning Activity Type
	1.20	Asynchronous lectures
	1:4	Seminars/workshops/Demonstrations (in rotation)
	1:20	Computer Lab (in rotation)

1.4　Programmes being replaced

Programme being replaced (applicable to applications for revalidation)		
Code	Title	Late Enrolment Date
N/A	N/A	

Part 2 Evaluation against the Validation Criteria

2.1　Criterion 1

The provider is eligible to apply for validation of the programme	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation was held on Campus in IADT, in the Board Room, Roisin Hogan House, on Friday, 27 January 2023. This was the first fully in-person Validation Panel meeting since before the Pandemic. During the day, the Panel met with the President of IADT, The Vice President for Academic Affairs + Registrar, the Head of the Faculty of Film, Art and Creative Technologies, and members of the Programme Team, including the IADT Lead, Creative Futures Academy (CFA). The Programme Validation Panel members were issued with the proposed Programme Document in advance of the meeting. Following a review of the documents provided and presentations and discussions with IADT Management and Programme Team members, The Programme Validation Panel were satisfied that IADT meets the prerequisites of the Qualifications and Quality Assurance (Education and Training) Act, 2012, and is eligible to apply for validation of the **Certificate Digital Post-Production**. The Panel were satisfied to recommend this programme for validation with no conditions and one recommendation.

2.2　Criterion 2

The programme objectives and outcomes are clear and consistent with the awards sought	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	Having considered and discussed the objectives and outcomes of the programmes with the programme team, the Programme Validation Panel were satisfied that the aims and objectives are clearly defined in the programme proposal document, and this programme is consistent with the Special Purpose Award sought.

2.3 Criterion 3

The programme concept, implementation strategy, and its interpretation of QQI awards standards are well informed and soundly based (considering social, cultural, educational, professional and employment objectives)	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation Panel were satisfied that the programme met the criteria around the concept, implementation and interpretation of QQI awards standards. The Panel complimented the Programme team on identifying a specific need in industry and for providing a flexible approach and pathway for learners to build credits

2.4 Criterion 4

The programme's access, transfer and progression arrangements are satisfactory	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation Panel discussed progressions opportunities with the programme team and were overall satisfied that the programme's access, transfer and progression arrangements are satisfactory.

2.5 Criterion 5

The programme's written curriculum is well structured and fit-for-purpose	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation panel members considered the programme document, discussed the curriculum and mode of delivery with the programme team, and were satisfied that the written curriculum is well structured and fit-for-purpose. The Panel noted that the nature of the Certificate Digital Post-Production as a micro-credential programme presents a multi-layered approach to its operational delivery, which may not be sufficiently captured in the current programme template.

2.6   Criterion 6

There are sufficient qualified and capable programme staff available to implement the programme as planned	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation Panel was satisfied that there are sufficient qualified and capable programme staff available to implement this programme as planned

2.7   Criterion 7

There are sufficient physical resources to implement the programme as planned	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation Panel was satisfied that there are sufficient qualified and capable programme staff available to implement this programme as planned

2.8   Criterion 8

The learning environment is consistent with the needs of the programme's learners	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation Panel agreed the learning environment is consistent with the needs of the programme's learners.

2.9 Criterion 9

There are sound teaching and learning strategies	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation Panel was satisfied that the Institute and Faculty Teaching and Learning strategies were of the required calibre to deliver the programme content.

2.10 Criterion 10

There are sound assessment strategies	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation Panel considered the assessment strategies as outlined in the programme documentation and were satisfied they are sound.

2.11 Criterion 11

Learners enrolled on the programme are well informed, guided and cared for	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	The Programme Validation Panel were satisfied that the learners on the programme will be well informed, guided and cared for. A recommendation was made to ensure learners understand hardware and software requirements are required. **Recommendation 1.** The programme document is recommended to be updated to outline how enrolled learners will complete the programme and assessments based on the specific hardware/software/licence requirements.

2.12   Criterion 12

The programme is well managed	
Satisfactory (Yes, No, Partially)	**Comment**
Yes	Following the review of the programme documentation and discussions with the Management and Programme Team, the Programme Validation Panel were satisfied that the programme will be well managed.

Part 3 Overall Recommendation

3.1   Principal Programme

Select One	
Yes	**Satisfactory** (meaning that it recommends that IADT can be satisfied in the context of Unit 2.3 of <u>Core Policies and Criteria for the Validation of Programmes of Education and Training</u>)
	Satisfactory, subject to proposed special conditions (specified with timescale for compliance for each condition); these may include proposed pre-validation conditions, ie proposed (minor) things to be done to a programme that almost fully meets the validation criteria
	Not satisfactory

3.1.1   Reasons for the Overall Recommendation

The Programme Validation Panel were satisfied with the programme document and information provided to recommend the Certificate Digital Post-Production for Validation with no conditions and one recommendation.

3.2   Embedded Programme

N/A

3.3   Summary of Recommended Special Conditions of Validation

N/A There were no conditions

3.4 Summary of Recommendations to the Provider
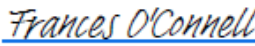
1. **Recommendation 1**
   It is recommended that the programme document is updated to outline how enrolled learners will complete the programme and assessments based on the specific hardware/software/licence requirements.

3.5.   Summary of Commendations to the Provider

- The Programme Validation Panel complimented the Programme team on identifying a specific need in industry and providing a flexible approach and pathway to build credits.

3.6   Signature of Chairperson

This report has been agreed by the evaluation panel and is signed on their behalf by the Chairperson.

Panel Chairperson Name	Frances O'Connell
Panel Chairperson Signature	*Frances O'Connell* Frances O'Connell (Mar 13, 2023 14:51 GMT)
Date	Mar 13, 2023

3.7   Disclaimer

The Report of the External Review Panel contains no assurances, warranties or representations express or implied, regarding the aforesaid issues, or any other issues outside the Terms of Reference.

While IADT has endeavoured to ensure that the information contained in the report is correct, complete and up-to-date, any reliance placed on such information is strictly at the reader's own risk, and in no event will IADT be liable for any loss or damage (including without limitation, indirect or consequential loss or damage) arising from, or in connection with, the use of the information contained in the Report of the External Evaluation Panel.

Programme Validation Report – Faculty Response

L9 Certificate in Digital Post-Production
Response to Panel

The panel accepts all of the recommendation and thanks the Validation Panel for their thoughtful and considered response.
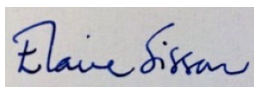
L9 Certificate in Digital Post-Production
Recommendation 1: It is recommended that the programme document is updated to outline how enrolled learners will complete the programme and assessments based on the specific hardware/software/licence requirements

IADT Response

Individual assessment briefs will contain information related to the specific hardware/software/ licences required to complete them. Where feasible, open source or free software will be used. In instances where paid-for software is required this will be noted, and educational discounts highlighted where available. Any programme-level hardware or software requirements will be highlighted in course marketing materials. Specific hardware/software requirements are not stated in the programme document as these can change rapidly, along with advances in the field."

The documentation will now include the additions noted, but to increase clarity for students (as they are unlikely to read programme validation documentation), we will include samples of assessments in programme handbooks and/or briefs circulated to learners to provide clarity for what is expected from students. Similarly, expanded information about resources pertinent to the course being offered (via weblinks, podcasts, videos etc.) will be included in briefing papers and student communications on assessment.

March 2023