

DÚN LAOGHAIRE INSTITUTE OF ART, DESIGN AND TECHNOLOGY

Annual Governance Statement 2013

Dún Laoghaire Institute of Art, Design and Technology (IADT) is committed to implementing and maintaining the highest standards of corporate governance. The Governing Body adopted the Code of Governance of Irish Institutes of Technology on 6th April 2009 and the amended Code on 14th June 2012.

Governance Statement

As Chairperson and President we make the following statements on behalf of IADT in accordance with the provisions of Section 2.10.4 of the Code (Section 2.11.4 of the amended Code):

(i) Codes of Conduct

The Governing Body adopted the Code of Business Conduct on 1st September 2010.

IADT has a range of processes in place to monitor the provisions of the Code of Conduct.

A Code of Business Conduct has been prepared in respect of employees of the Institute in consultation with the Trade Unions. This will be considered by the Governing Body in 2014.

(ii) Significant Financial Developments

IADT has complied with the statutory provisions of the RTC Acts 1992-1999 and the Institutes of Technology Act, 2006.

It did not establish any new subsidiaries or joint ventures and there have been no acquisitions.

IADT remains compliant with the requirements to operate within budget and the Employment Control Framework. IADT notes that the budgetary and resources constraints imposed on the Sector generally and IADT in particular are impacting on the capacity of IADT to fulfil its remit and are impacting on the quality of the education being provided to its students.

(iii) Government Policy on Pay

IADT complies with the Government Policy on pay.

(iv) Financial Procedures

IADT affirms that all appropriate procedures for financial reporting, internal audit, travel, procurement and asset disposals are being carried out.

Audit Committee

The Governing Body has established an Audit Sub-Committee in accordance with the Code. The Audit Sub-Committee submits an Annual Report for the approval of the Governing Body and minutes of Audit Committee meetings are issued to all Governing Body Members.

Internal Audit

IADT has outsourced its Internal Audit function. The function operates in accordance with the Code of Governance, the Terms of Reference for Internal Audit and the Internal Audit Charter and reports directly to the Audit Committee.

Disposal of Assets and Access to Assets by Third Parties

IADT has put in place policies and procedures for the disposal of assets and the granting of access to assets by third parties. Decisions on asset disposal and the granting of access to assets by third parties are approved by the Governing Body. There were no significant asset disposals or granting of access to assets by third parties during the year other than as identified.

Procurement

IADT has a Procurement Policy which complies with the Public Procurement Guidelines - Competitive Process, issued in 2004 by the Department of Finance (Public Procurement Policy Unit) in relation to competitive tendering and the relevant EU Directives in relation to procurement. Staff members with responsibility for purchasing have been trained on and are conversant with this Policy. The Governing Body is satisfied that the public procurement guidelines have been complied with.

(v) Guidelines for the Appraisal and Management of Capital Proposals

The Guidelines for the Appraisal and Management of Capital proposals are adhered to by the Institute.

(vi) Government Travel Policy Requirements

IADT complies with the Government Travel Policy requirements.

(vii) Value for money

IADT confirms that the Guidelines on Achieving Value for Money in Public Expenditure as set out in the address by the Minister for Finance of 20 October 2005 are being followed.

(viii) Compliance with Tax Laws

IADT confirms that it has, to the best of its knowledge, complied with its obligations under tax laws.

(ix) Procurement Policy

As identified above, IADT confirms that it complies, where appropriate, with its Procurement Policy and that this Policy is compliant with the national and EU procurement directives.

Other Items

Strategic Planning

IADT can confirm that the Governing Body adopted its Strategic Plan 2014 - 2018 on the 18th June 2014.

Borrowing

IADT can confirm that it is fully compliant with the Institute of Technology Act 2006 and the Regional Technical Colleges Acts, 1992 – 1999, in relation to arrangements for borrowing.

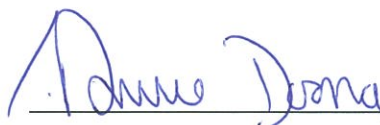
Child Protection Policy

IADT has a Child Protection Policy in place as approved by the Governing Body on 6th February 2013.

Signed on behalf of the Governing Body:



Rónán Ó Muirthile
Chairman



Dr Annie Doona
President

Dated: 3rd September 2014.